



**SPACE2GROW CHILDREN AND YOUNG PEOPLE’S FUND**  
**SPACE2GROW #36 – MICRO ROUND – SCHOOLS WORKSHOPS**  
**MINIMUM ELIGIBILITY CRITERIA**

<b>Applicant Information Summary</b>									
<b>Aim of the Fund</b>	<p>We are delighted to offer the opportunity to apply for a Micro Grant of up to £250 to allocate to Young Barnet Foundation Members who wish to undertake pilot workshops in partnership with local schools, with the aim of strengthening relationships between Schools and VCFSE organisations in the Borough.</p> <p>The nature of the workshop must be additional to the Schools core curriculum, as we cannot fund core statutory services.</p> <p>To apply for this grant, You must be a YBF member as of Monday 24<sup>th</sup> June 2024. Organisations must have a turnover of £250,000 or less in the most recent financial year.</p> <p>The maximum grant size is £250. YBF Members will need to identify which school they wish to work with to deliver their workshop in and identify this within their application form. In addition, the School will need to complete a Partnership Working Form here <a href="#">Partnership Working Form</a> to indicate that they have discussed the application with the applying member.</p> <p>Funds awarded through this round of funding must be spent <b>within six months of award</b> and the Monitoring &amp; Evaluation for your project provided <b>within one month of completion</b>.</p>								
<b>Geographical Area of Benefit</b>	This fund is open to VCSE members who deliver activities and services for children and young people living or at school/college in the London Borough of Barnet.								
<b>Total Funding Available</b>	£2,000								
<b>Contribution of Grant</b>									
<b>Size of Grants Available</b>	Applications should not exceed £250								
<b>Deadlines</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Open for Applications</b></td> <td><b>Monday 15<sup>th</sup> July 2024</b></td> </tr> <tr> <td><b>Application Deadline</b></td> <td><b>Once funds are all allocated or 13<sup>th</sup> December 2024, whichever is soonest.</b></td> </tr> <tr> <td><b>Panel Meeting</b></td> <td><b>n/a – continuous assessment</b></td> </tr> <tr> <td><b>Applicants informed</b></td> <td><b>Within 28 days of application</b></td> </tr> </table>	<b>Open for Applications</b>	<b>Monday 15<sup>th</sup> July 2024</b>	<b>Application Deadline</b>	<b>Once funds are all allocated or 13<sup>th</sup> December 2024, whichever is soonest.</b>	<b>Panel Meeting</b>	<b>n/a – continuous assessment</b>	<b>Applicants informed</b>	<b>Within 28 days of application</b>
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**Young Barnet Foundation Vision & Mission** - it is important that you understand who we are and why we do what we do and that as a member you are committed to supporting our aims, mission, and vision.

## Our Vision

All children and young people thrive.

## Our Mission

Every child and young person in the borough of Barnet has access to activities, opportunities and support services which meet their needs.

Further details about who we are, what we do, and why we do it are available on our website at <https://www.youngbarnetfoundation.org.uk/about-us>

## Projects will deliver *at least one* of the following key objectives: -

- Support the Charitable Purposes of the Charity
- Undertake Development of Partnerships between the Charity and local Schools.

## Applications will be assessed against:

- Evidence of need
- Quality of planning of project, showing proposed delivery
- Value for money
- Confirmation that Monitoring and Evaluation requirements will be completed including the agreement to provide quantitative data along with case studies and quotes.

## Match funding:

- There is no requirement to have match funding as part of the project and 100% grant funded projects will be considered. However, we do assess and score projects in terms of the 'leverage' that our grant may bring about in terms of cash match funding and in-kind contributions. We aim to give advice to applicants and signpost them to other funders.

## Delivery, Partnerships & Networks:

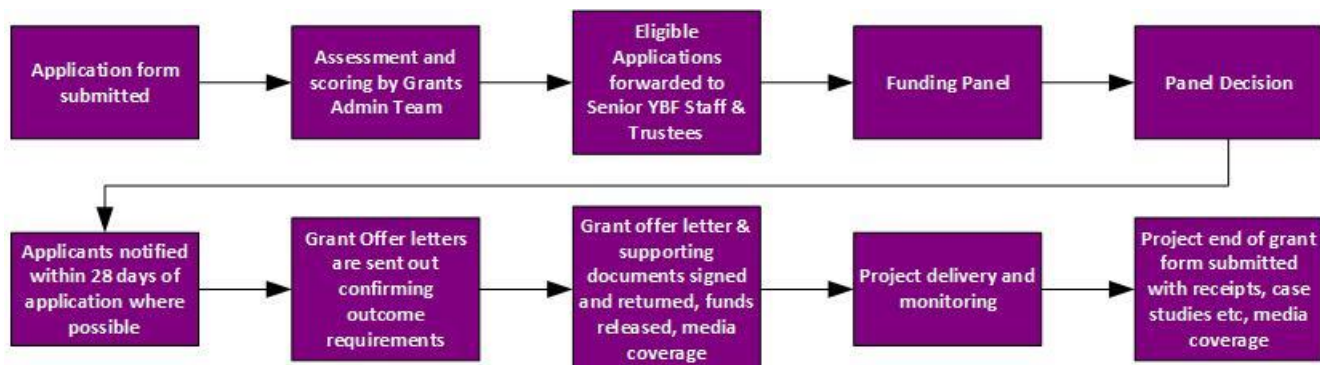
- We want to encourage projects that develop or strengthen delivery of services to children and young people through partnerships between organisations or through networks. The panel are happy to consider applications for match funding.

## Geographic Location:

- The fund must be used for the benefit of Children and Young People residing in or attending school within the London Borough of Barnet.

## Project Start:

- Applicants are asked to apply only if their project can complete within six months of award of grant.



### Minimum eligibility criteria:

- Applicants must be a full member of the Young Barnet Foundation (complying with the YBF membership criteria) – membership is free.
- Applicants must be a voluntary and community sector organisation as for example defined by the National Council for Voluntary Organisations [here](#).
- The purpose of the grant must be to pay towards the delivery of **a workshop within a School within the Borough of Barnet**.
- Applicants must have a bank account in the name of the organisation or group, which requires at least two joint signatories, who are not related, for all transactions.
- Have the necessary systems, policies and procedures that fulfil legal requirements e.g. accounts, health and safety, equal opportunities, insurance, safeguarding etc (these requirements will be checked as part of the application process).
- All staff working to deliver the project must be DBS checked and organisations must follow strong safeguarding procedures as detailed in their safeguarding policy.
- The Space2Grow fund is not able to fund continuing projects which take place over a number of years.

### Grant Monitoring Process:

All grant recipients will be required to monitor their projects against pre-determined criteria provided and submit monitoring reports. Reports will be required at the end of the project, as agreed with the Grants Committee. This monitoring will not be onerous, but will include:

- How the Charity's grant was used including relevant documentation, receipts etc.
- Numbers of Children and Young People who attended the Workshop.
- Number of Schools and Which Schools were involved with the project.
- A quote from a participating Children or Young Person
- A quote from the participating School
- A quote from your organisation regarding the impact the grant has made.

Please note: reporting is not designed to be onerous, however, we need to evidence the impact of funding so that we can grow local funding to support the sector further along with accounting for Public Money.

### Application process:

Applications must be submitted online using the form available on the Young Barnet Foundation website <https://www.youngbarnetfoundation.org.uk/space2grow36>

### Decision Making Process:

**Assessment:** Grants will be reviewed to ensure eligibility by Young Barnet Foundation Grants Administration staff. Eligible applications will be forwarded to Senior Young Barnet Foundation Staff and Trustees for review and decision.

The review and decision process will be undertaken each 2-3 weeks that the fund is open, until all funds are allocated. The funding panel's decision is final. There is no appeal process in place. Due to the expected volume of applicants, it will not be possible to give feedback at this time.

**Panel Outcome:** Applicants will be notified of the outcome of their application within 28 days of submission, where possible. The outcome of the application may be:

- Full Grant
- Partial Grant
- Decline / Not Eligible
- Where we have declined an application, we will try to signpost your application to other funders, partners or members who may be able to assist.

**Exclusions:** Young Barnet Foundation's mission is to support the local CYP VCS; therefore, the Grants Panel cannot consider applications for/from the following: -

- Sole benefit of individuals.
- Bursaries for higher education (including postgraduate)
- National organisations with no track record of delivery in the Charity's beneficial area
- Programmes that fall under PHSE or Citizenship.
- Other grant-giving organisations
- Conservation and environmental projects where the project is primarily conservation focused and not children and young people.
- Housing Associations
- Core costs for umbrella bodies or second tier organisations
- Hospitals, Hospices or Clinical Commissioning Groups
- Political or religious activities (although secular projects by faith groups are welcomed where there is a wider community benefit).
- Statutory bodies to fund their normal services or activities (including Schools etc).
- For statutory obligations
- Retrospective funding.
- Overnight school journeys or trips abroad
- General charitable appeals
- Events/activity whose principal aim is to raise funds for other organisations.
- Lobbying and campaigning
- Medical care (including rehab) and resources
- Endowment funds
- Feasibility studies
- Research
- Funding to meet an overspend on a project funded elsewhere.
- Telephone helplines
- Non-Young Barnet Foundation Members

This is not an exhaustive list, and applicants should contact us if they are unsure whether they qualify to apply.

### **Informing us of significant events.**

It is necessary for you to keep Young Barnet Foundation informed of any significant events that will have an impact on the work that we are funding, or on your organisation. Please do not wait until the end of your grant to advise us of these changes.

You should inform Young Barnet Foundation immediately if any of the following changes occur:

- A major organisational change or new policy direction
- A change to your organisation's name or constitution
- Significant and unexpected changes to your Trustee board
- A severe funding crisis or other threat to the viability of the organisation including insolvency.
- A potential merger
- Winding up of the organisation
- Any other meaningful change to your organisation or project.

### **Definitions**

**VCFSE (Voluntary, Community, Faith, and Social Enterprise)**

Within our application form to become a Member of Young Barnet Foundation, we use the terms **VCFSE Member**. **VCFSE** (Voluntary, Community, Faith, and Social Enterprise), sometimes referred to as the Third Sector, is the term used to describe the range of organisations which are neither state nor the private sector. It includes organisations such as associations, self-help and community groups, voluntary organisations, social enterprises, housing associations, mutuals and co-operatives. Such organisations are sometimes, but not always, charitable (as defined in law) but may be registered charities. VCFSE Organisations are independent of government; 'value-driven' – that is, they pursue social, environmental, or cultural objectives rather than primarily aiming to make profit; they reinvest any surpluses, or in the case of Social Enterprises all surpluses, in the pursuit of their objectives.

A **constituted group** is a **group** of people who come together to further any objective; in this case, to support children and young people. The **group** is run on a voluntary basis and is set up as a small organisation in its own right, with a management committee, constitution, and its own bank account.

**This document is expected to be read in conjunction with the Space 2 Grow Children and Young People's Fund (no.36) Terms and Conditions.**

### **Further information**

For further information on any aspect of the Space 2 Grow fund – Children and Young People's Fund please visit [www.youngbarnetfoundation.org.uk](http://www.youngbarnetfoundation.org.uk) or email [grants@youngbarnetfoundation.org.uk](mailto:grants@youngbarnetfoundation.org.uk)

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