



Barnet Community Fund - Support for Warm Hubs 2024 - Age UK Household Support Fund

Please Note, this Application form should be read in conjunction with the Terms and Conditions.

This should answer many questions regarding the form, but if you have further questions regarding the process, then please contact grants@youngbarnetfoundation.org.uk

Deadline for return of this Application Form is Close of Play, Friday 10th January 2025

Before starting the rest of the form we need you to confirm that:
you have read and understood the Terms and Conditions document
you are not already in receipt of funding for your Warm Hub from Age UK

Our organisation is already in receipt of funding from Age UK: *

Yes

No

*

I have read and agree to deliver against the project criteria and abide by the terms and conditions.

Organisation Name *

Name of person completing the application *

First Name

Last Name

Email *

example@example.com

Phone Number *

Area Code

Phone Number

Name of person responsible for delivering the project (if different from above)

First Name

Last Name

Responsible person's Email

example@example.com

We need the details of both the person submitting the application, and the person responsible for delivering the project, as YBF &/or its partners will need to contact the appropriate person.

Organisational Type

Charity

Parish Council

Constitute Group

CIC

Company Limited by Guarantee

Other

Charity &/or Company Number if applicable

Estimated Start Date

Day Month Year

Estimated End Date

Day Month Year

Total Number of sessions *

Estimated number of beneficiaries you propose to work with *

Ethnic Groups that this fund will likely support (tick all that apply) *

- English /Welsh /Scottish / Northern Irish /British
- Irish Gypsy or Irish Traveller
- Any other White background
- Mixed - White and Black Caribbean
- Mixed - White and Black African
- Mixed - White and Asian
- Any other Mixed / Multiple ethnic background
- Asian – Indian
- Asian – Pakistani
- Asian – Bangladeshi
- Asian – Chinese
- Any other Asian background
- Black – African
- Black – Caribbean
- Any other Black / African / Caribbean background
- Arab
- Any other ethnic group

Age Group(s) to benefit from this project (tick all that apply) *

- 55 to 64
- 65 to 74
- 75 to 84
- 85 and over

When will your project be delivered (tick all that apply) *

- Weekday daytime
- Weekday evenings
- Weekends

Will you be working in partnership with any other organisation(s)? *

Please describe your current Warm Hub delivery (max 150 words). *

Tell us what you do so that we can identify any training needs to deliver this scheme0/150

Project Delivery

This grant funding has been provided from Age UK Barnet in order to support Warm Hubs within the Borough of Barnet via the Household Support Fund.

The funding must be used to support people over the age of 55 who are residents of the Borough of Barnet.

Geographic Location of where the project will be delivered *

Please list wards or postcode areas.

Do you pay the London Living Wage to all staff members over 18? *

Yes

No

By Completing and submitting this form, your organisation agrees to this Service Level Agreement and the Terms and Conditions. You also agree to complete required Monitoring & Evaluation on a regular basis (as outlined below) as requested

We agree to the Service Level Agreement

The Monitoring and Evaluation (M&E) of your project are important for you to assess that your project is achieving what it set out to do. It also provides evidence of your success for you to use in your future funding applications.

Barnet Together will use your M&E reports in the following ways:

- To ensure that we're investing in organisations and projects that are making a clear and positive difference to residents across Barnet
- Ensuring that we are working together to meet the needs of residents at this unprecedented time.
- As evidence to help attract more funding into Barnet Community Fund.

We will ask you to collect and submit on a regular (monthly at a minimum basis) the following quantitative data

- Estimated Footfall at the Warm Hub
- Total Number of People supported
- The M&E form request the following information - The number of beneficiaries either you or

partners have supported with the following project outputs; Priority Service Register Conversations or Registrations; Energy Efficiency Advice; Income Maximisation and Benefits Advice; Debt Advice and Support; Carbon Monoxide Awareness Advice; CO Alarms Provided; Referrals for Free Gas Safety Checks; Provision of Slow Cookers - **THIS WILL NOT BE APPLICABLE TO THOSE PROVIDERS RECEIVING HOUSEHOLD SUPPORT FUNDING**

We will also ask the following:

- To provide a brief summary of your activities during the month
- To provide details of any challenges or issues with delivery
- To submit a case study of a project beneficiary
- To indicate demographic groups with whom you have worked

A copy of the Monthly M&E form is provided along with the other documentation for you to view.

At the end of the project, you will be asked to complete an end of project M&E form, which will enable us to pay the final 10% of the grant. This will not be exhaustive.

We agree to the Monitoring and Evaluation Requirements *

Yes

No

Declaration

Please confirm that you agree with the following statements:

*

I confirm, to the best of my knowledge and belief, that all the information in this application is true and correct. I understand that you may ask for additional information at any stage of this application

*

I confirm that I am responsible for my project and will comply with all relevant legislation to ensure safe practices and policies are adhered to both for staff and participants of my project.

*

I confirm that the organisation's bank account requires at least two signatories for payments

*

I confirm that the organisation has the following insurance; Employer's Liability (if the applicant has any employees as defined under the Employers Liability (Compulsory Insurance) Act 1969), Public Liability (minimum limit of indemnity (£2,000,000)), AND have ensured our insurance covers any changes to delivery both in terms of activities and location as a result of adapting to the Covid-19 Pandemic or other pandemic events. I will produce evidence of this if requested to do so.

*

I confirm that if we are successful with our application, we will provide prior to receiving the funding (if requested to do so), any of the information below (or any other policies and procedures required); Suitable Insurance Health and Safety Policy Risk Assessments designed to be Covid-19 or other pandemic event compliant; Equality and Diversity Policy; Sa

feguarding Policy; Required permission to operate in public spaces ; Will produce for Young Barnet Foundation any of the above on request if required.

*

We confirm that all staff and volunteers working on the project will have appropriate DBS checks in place, due to the potential for working with vulnerable people

If you do not agree to all of the statements above you must save the form and contact a Barnet Together staff member or email grants@youngbarnetfoundation.org.uk

Bank Details

Please provide details of where the funds should be paid.

Bank Account Name *

Sort Code Details *

Account Number *

Details submitted will be held in line with our Privacy Policy for the purposes of this Grant. It will also be shared with Barnet Together partners and the London Borough of Barnet under data sharing agreement, who require this information for the funder.

Once You Press Submit, you should be directed to a new page confirming that submission has been successful.

Young Barnet Foundation will send you further confirmation and a copy of the application via email within 72 hours of submission.

Please either sign below, or if you have an impairment that makes this difficult, type your name, to confirm

Name

First Name

Last Name

I confirm that I have the relevant authority within my organisation to submit this application, and

that all internal Governance processes regarding submission of this application have taken place

Yes

No

Submission

On behalf of the Barnet Together partners, Young Barnet Foundation would like to thank you for the time that you have taken to complete and submit this Grant Application.

Please refer to the round specific documentation for details of timescales etc

If you have any queries, or further information that you need to submit, then please contact our Grants Administration team at grants@youngbarnetfoundation.org.uk

Optional Feedback: We are always looking at improving the grant process for applicants; to balance the need for sufficient information but to not make the application process too onerous. Any comments or suggestions welcome.